

**EAP Helpline Counsellors - Homebased - Full Time**

**£32,000 per annum**

We are currently looking for qualified counsellors to join our Employee Assistance Program team. You will be based working from home on the EAP helpline providing support to employees and managers, conducting short term counselling sessions and signposting to external agencies. We provide a 24/7 confidential support service to our client’s employees nationwide. They can call our number to speak to a qualified counsellor about issues such as depression, anxiety, stress, debt advice and family issues. Working as part of this team you will provide confidential advice, and further therapy if needed.

**The role will involve:**

* Undertaking face to face counselling with patients from our employee assistance program
* Conducting telephone assessments including referral for ongoing psychological support
* Administering Psychometric Tools
* Providing support calls to employees and managers and signposting to appropriate external agencies
* Offering Psychoeducation
* Delivering Trauma Support
* Managing high risk calls
* Providing telephone and video counselling to employees
* Assisting EAP Team with other duties including referral work
* Providing advice to managers/HR on a need’s basis

**The ideal candidate will have:**

* Post Graduate Diploma in Counselling and/or Psychotherapy
* BACP Registration required
* You must be a member of the BACP or BABCP and ideally accredited or working towards accreditation
* Telephone counselling experience
* A qualification in CBT would be advantageous but not essential
* Experience or an interest in email counselling beneficial
* EAP Experience desirable but not essential
* Computer literate essential

**Hours:**

We have a number of roles available working varied shifts. You must be flexible to cover any of the below shifts, as well as working one late shift per week:

6:00am to 2:30pm

8:00am to 4:30pm

9:00am to 5:30pm

10:00am to 6:30pm

13:30pm to 10:00pm

As we offer a 24/7 service, you will be required to work occasional bank holidays on a rota basis and one if four weekends. You will get this time back in lieu.

The role is conditional on passing a DBS Check.

The Company fully believes in supporting its staff members and has supported a number of employees through further development courses. PAM also offers an excellent benefits package including:

* Pension Scheme - We pay your auto-enrolment pension at 8% total
* Health Scheme – Opticians, Dental, Physio & more!
* 24/7 Doctor helpline – book a Telephone or Video Appointment with a GP
* Employee Assistance Program – 24/7 telephone counselling helpline
* Life Insurance Scheme – 4 x your annual salary
* 33 Days Leave Including Bank Holidays
* Membership of Ethical Body fees paid
* Monthly case supervision 1-2-1 with your line manager
* Support with CPD
* Further Training and Development opportunities
* Supervision Costs Covered

Apply Now!